

Studio Policy

Wyatt W Turner | Guitar Instructor

My Promise to my Students

Every person learns differently and experiences music in an individual way, and I believe that everyone should have the opportunity to learn and love music in the ways that work best for them. I will provide lessons that are specifically tailored to your own learning style, personal goals, and musical interests, and we will work together to grow your musical skills and confidence in a patient and fun environment!

Parent (Guardian) Attendance

For lessons at the student's home, a parent or guardian *must* be present in the home during the time of the scheduled lesson (if applicable).

- If a parent or guardian is not present upon the instructor's arrival, the lesson will be canceled and will not be eligible for a regular make-up lesson.

For lessons at Wyatt's home studio, a parent or guardian is not required to stay but are welcome to wait in the front sitting room during the lesson, if they'd like.

Attendance & Make-up Policy

Notice of lesson cancellations or reschedules must be submitted to me by 9:00 a.m. for a same-day lesson to be eligible for make-up.

- No call/no shows and cancellations without proper notice will forfeit their lesson, and the lesson will be billed, if on the "pay-as-you learn" plan, or the lesson will not be refunded, if on the "monthly package".

Make-up lessons will be assumed to be completed through the student's regular format (if doing lessons in-home or at Wyatt's home studio), but they may also be completed through Zoom, upon request.

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(Attendance & Make-up Policy cont'd.)

While you are taking regular lessons with me, students may bank up to three make-up lesson credits, which do not expire (monthly package students). If you do have make-up lessons outstanding, I will be proactive in working to make up that time with you.

Please note: this refers to the typical, daily situation-type make-up lessons. If you are planning an extended vacation or absence, simply let me know so that we can make an arrangement that works for both of us.

If I need to cancel a lesson for any reason, I will reach out to you promptly and will work with you to find a time for the make-up lesson that works with your schedule. I understand that day-to-day life is busy and that things can come up unexpectedly. With that in mind, I have done my best to create a life-happens-friendly policy, but of course, courtesy and communication between all is key.

Calendar & Holidays

My studio is in session for 45 weeks per year, with the following holiday weeks:

One (1) week off: Thanksgiving break

Two (2) weeks off: Christmas & New Year's break

One (1) week off: Spring Break

Three (3) weeks off: Teacher personal time off (total time, to be used at my discretion)

If additional, single-day holidays (such as 4th of July, Memorial Day, etc.) are taken off, those will fall under my personal vacation days and will not affect your make-up lessons or billing cycle. Advance notice will be given for teacher personal time off; please note that this is three weeks off total, throughout the year, not necessarily taken all at once.

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Tuition, Billing & Payment:

Cash, Check, Venmo (@Wyatt-Turner-21), and PayPal (@WyattTurnerGuitar) are all accepted forms of payment.

The current lesson and tuition rates are available on the *Lessons* section of my webpage www.wyattturner.com. For more information on *Pay-as-you-Learn* and the discounted monthly packages, please see the *Package Detail* section of my website and the *Scheduling & Billing Options* section of this studio policy.

Pay-as-you-Learn students will be billed at the end of the month, with payment due by the next weekly lesson slot or the 7th of upcoming month, whichever is later. Please note: *Pay-as-you-Learn* is designed for students who need more flexible scheduling, but for purposes of billing explanation, “the next weekly lesson slot” refers to the day of the week that you would usually have your lesson if it were scheduled for that week.

- For example: if you have Tuesday lessons as-needed, your bill would be due by that upcoming Tuesday (whether you have a lesson that Tuesday or not) OR by the 7th of that month.

Monthly Lesson Package students will be billed, in advance, for the full month, with payment due by the next weekly lesson slot or the 7th of the upcoming month, whichever is later.

- For example: if your scheduled lesson slot is on Tuesdays, your bill would be due by that upcoming Tuesday (whether you have a lesson that Tuesday or not) OR by the 7th of that month.

This billing and payment schedule is designed to allow room for flexibility for both my invoicing timeline and your payment timeline. Because this allows for ample billing/payment time, payments not submitted by the due date will result in paused lessons until payment is received.

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Scheduling & Billing Options

In order to add even more flexibility to students' and parents' schedules, I offer two scheduling/billing structure options for you to choose from:

Pay-as-you-Learn: This option is billed at the end of the month for a flat, per-lesson rate, based on the number of lessons you have taken (including any billable missed lessons, detailed in the *Attendance & Make-up Policy* section). Anyone may select this option, but this package was specifically designed for students and parents who have a changing schedule or who do not necessarily want a lesson every week.

- When scheduling your original lesson slot, we will agree on a “weekly” time for those who want weekly or every-other-week scheduling. That time slot will be reserved for you, and as such, the *Attendance & Make-up Policy* will apply for missed lessons, but with simplified billing and no need to track make-up credits, this is a great option for students who need a little extra flexibility!

Monthly Lesson Package: This option is billed at a discount, in advance, and at the beginning of the month, based on the total number of lessons per year. Most months will have four lessons, and some months will have five lessons, which will act both as a “bonus” lesson and to balance out any months with holidays. Because holidays are already built into the tuition rates and make-up lessons will be tracked, you can enjoy a consistent monthly bill. *

- If you plan to have a regular, weekly lesson and like a package discount, this option is perfect for you!

*For added clarity, monthly tuition is calculated as:

$$\textit{flat monthly rate} = \textit{discounted lesson price} \times 45 \textit{ weeks} \div 12 \textit{ months}$$

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Discontinuing Lessons

Everyone grows and changes throughout their lives, and musical interests and needs are no exception. If you wish to discontinue your lessons with me, please let me know. If there is a change that we can make to better suit you, then we will discuss that, but I absolutely support doing what's best for my students and parents, even if that means discontinuing our lessons together.

When withdrawing from lessons (monthly package students), at least a 14-day written notice is required. This will allow me the time to either wrap up or adjust your billing cycle and to arrange any remaining make-up lessons. *

*Make-up lesson credit does not expire while you are currently enrolled in lessons and may be used up to two weeks after the final lesson. After that two-week period has passed, any remaining make-up lesson credit will expire and will be ineligible for refund.

****Materials list next page****

Your signature below indicates that you have read, understand, and agree to the policies and procedures set forth in this document (Studio Policy | Wyatt W Turner).

Signature: _____ Date: _____

Materials List

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Listed below are the required and optional materials for each type of guitar.

The included links are suggested child-sized models in each category, for your reference. You are welcome to use those links to purchase your guitar/equipment, but you may also opt to either purchase a different model or purchase the same models elsewhere. If you would like suggestions on a full-sized model, want to check a guitar with me prior to purchasing, or have any questions, I'd be happy to help you make a good choice!

Classical (Nylon String)

- Guitar (required)
 - [Yamaha CGS102A Half-Size Classical Guitar - Natural](#)
 - [Cordoba Mini II](#)
- Footstool (suggested, optional)

Acoustic

- Guitar (required)
 - [Ibanez ¾ Dreadnought](#)
 - [Yamaha JR1](#)
- Picks (suggested, optional)

Electric

(all items are required)

- Guitar
 - Picks
 - Amplifier (amp)
 - Amp chord
- [Fender Squier Bundle](#)